



www.toolware.co.nz

# Credit Account Application

Please complete sections 1-6, sign the Authorisation & Agreement and return via email to accounts@toolware.co.nz. \* Required fields

## 1. Company Details

Registered Company Name\* \_\_\_\_\_

Trading Name \_\_\_\_\_

Telephone\* \_\_\_\_\_ Fax \_\_\_\_\_

Classification (Select One)\*  Limited Company  Sole Trader  Partnership

Name(s) of Owner(s)\* \_\_\_\_\_

Partners\* \_\_\_\_\_ Major Shareholders\* \_\_\_\_\_

### Delivery Address

Street Address\* \_\_\_\_\_

Suburb\* \_\_\_\_\_ City\* \_\_\_\_\_ Post Code\* \_\_\_\_\_

Postal Address  Same as Delivery Address

Street Address\* \_\_\_\_\_

Suburb \_\_\_\_\_ City\* \_\_\_\_\_ Post Code\* \_\_\_\_\_

## 2. Email Addresses

Please provide the email addresses we should use for each type of communication.

Invoice & Credit Notes\* \_\_\_\_\_ Order Confirmation\* \_\_\_\_\_

Statements\* \_\_\_\_\_ Order Status/Tracking\* \_\_\_\_\_

## 3. Financial Details

Person Responsible for Payment\* \_\_\_\_\_ Email\* \_\_\_\_\_

Name of Bankers\* \_\_\_\_\_ Branch\* \_\_\_\_\_

## 4. Preferences

Please select only ONE option for each category below.

Printed on Transactions\*  SKU  Barcode

Priced Packing Slip\*  Yes  No

Allow Back Orders\*  Yes  No

Preferred Call Cycle\*  Weekly  Fortnightly  Monthly  Other \_\_\_\_\_

### FOR TOOLWARE USE ONLY

Account Number \_\_\_\_\_

Account Manager	Sales Rep	Category	Region	Credit Limit



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## 5. Webstore Access

Optional – Provide staff details to set up a web account. Web access lets them place orders online, check stock, view pricing, and save favourite items.

### Contact 1 (optional)

First Name\* \_\_\_\_\_

Last Name\* \_\_\_\_\_

Job Title \_\_\_\_\_

Email\* \_\_\_\_\_

Phone\* \_\_\_\_\_ Mobile \_\_\_\_\_

### Contact 2 (optional)

First Name\* \_\_\_\_\_

Last Name\* \_\_\_\_\_

Job Title \_\_\_\_\_

Email\* \_\_\_\_\_

Phone\* \_\_\_\_\_ Mobile \_\_\_\_\_

## 6. Trade References

We have applied for a credit account with ToolWare Sales Limited and have given them your name as a trade reference. This will authorise you to give Toolware Sales Limited full information in your possession regarding our trading history. We thank you for your assistance.

### Trade Reference 1

Company Name\* \_\_\_\_\_ Contact Name\* \_\_\_\_\_

Contact Email\* \_\_\_\_\_ Contact Phone\* \_\_\_\_\_

### Trade Reference 2

Company Name\* \_\_\_\_\_ Contact Name\* \_\_\_\_\_

Contact Email\* \_\_\_\_\_ Contact Phone\* \_\_\_\_\_

### Trade Reference 3

Company Name\* \_\_\_\_\_ Contact Name\* \_\_\_\_\_

Contact Email\* \_\_\_\_\_ Contact Phone\* \_\_\_\_\_

## Authorisation & Agreement

Applicant Full Name\* \_\_\_\_\_

Company\* \_\_\_\_\_ Title \_\_\_\_\_

By signing below, I/We confirm that the information provided in this application is accurate and complete. I/We also authorise Toolware to contact the trade references listed above to verify our credit history.

I/We have read and agreed to Toolware Sales Limited Conditions of Sale & Terms of Trade overleaf.

Signature\* \_\_\_\_\_ Date\* \_\_\_\_\_

## Conditions of Sale & Terms of Trade

### Damage, Defects and Loss in Transit

Any complaints of damage must be made to the Company within seven (7) working days of delivery to the applicant. If damaged goods have been signed for, ToolWare is unable to claim.

Any complaints of short delivery, loss in transit or defects must be made to the Company within ten (10) working days of delivery to the applicant.

The company shall have the right in its discretion to repair or replace the goods in respect of which any complaints as foreshaid is made and proven, or to refund or credit the portion of the purchase price applicable thereto, thereby fully discharging all legal liabilities by the Company which will use its best endeavours to enforce any guarantee or warranty given by the manufacturer of the goods supplied and sold by the Company.

### Authority to Leave (ATL)

ToolWare Sales Limited has an agreement with the Freightways Group that no consignment should be left unless a signature has been obtained.

If you have setup a Drop Zone Authorisation (ATL), you have given authorization to leave consignments without obtaining a signature at the address. While this will ensure your consignment is delivered to you if you are not available during the time of delivery; and supersedes signature required deliveries requested by the sender, this also means it indemnifies ToolWare Sales Limited against any damage and/or loss.

### Warranty

The Company shall not be liable for any direct or consequential loss or damage attributable to defects in the goods nor in respect of conditions or warranties whether expressed or implied by statute or at common law or otherwise which have not been confirmed by the Company in writing.

### Ownership

Risk in any goods supplied by the Company to the applicant shall pass when such goods are delivered to the applicant or into custody on the applicant's behalf but ownership in such goods is retained by the Company until payment is made for the goods and for all other goods supplied by the Company to the applicant. If such goods are sold by the applicant prior to payment therefore or if they shall become constituents of the goods, then the proceeds of the sale thereof shall be the property of the company. The applicant hereby irrevocably grants to the Company authority without the necessity of giving any notice to enter on and into any premises occupied by the applicant to search for and remove any of the goods supplied in which the company has ownership as foreshaid without in any way being liable to the applicant or any person or organisation claiming through the applicant.

### Return of Goods

No goods will be accepted for return without prior agreement by the Company. Such agreement shall always be subject to:

- a. Receipt of the goods free of charge to the Company, in good order and condition and suitable for re-sale.
- b. Return within fourteen (14) days of receipt and the quotation of the relevant packing slip number or invoice number.
- c. A service charge to defray administration and handling costs equal to 15% of the price of the goods returned may apply unless expressly waived by the Company.